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# **Policy and Procedure for Selection and (Re)Appointment of Directors**

**Axiom Properties Limited (Company)**

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## **1 New Directors**

It is the policy of the Board that in determining candidates for the Board, the following process shall occur.

The Nomination Committee (or equivalent) evaluates the mix of skills, experience, expertise and diversity of the existing Board. In particular, the Nomination Committee (or equivalent) is to identify the particular skills and diversity that will best increase the Board's effectiveness. Consideration is also given to the balance of independent Directors on the Board.

The Nomination Committee will identify potential candidates by seeking applications from suitably qualified individuals; and/or placing advertisements in appropriate media; and/or engaging external consultants that will present diverse candidates.

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## **2 The Nomination Committee interviews selected candidates**

A potential candidate is considered with reference to their skills and expertise in relation to other Board members. The Nomination Committee will also have regard to the other matters identified in this *Policy and Procedure for Selection and Re(Appointment) of Directors* as relevant when identifying and considering candidates for the Board. Appropriate background checks will also be undertaken before a director is appointed or put forward as a candidate for election.

If relevant, the Nomination Committee recommends an appropriate candidate for appointment to the Board. Any appointment made by the Board is subject to ratification by shareholders at the next general meeting.

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## **3 Appointment**

All new directors participate in an induction program on appointment. The Company will also have written agreements in place with all directors and senior executives setting out the terms of their respective appointments.

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## **4 Board Renewal**

The Board recognises that Board renewal is critical to performance and the impact of Board tenure on succession planning. Re-appointment of Directors is not automatic.

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## **5 Size and Composition of the Board**

The Board should be structured in such a way that it has a proper understanding of, and competence to deal with, the current and emerging issues of the business and encourages enhanced performance of the Company.

Reference is made to the Company's size and operations as they evolve from time to time. Regard must also be had to the Company's *Diversity Policy* in identifying appropriate candidates.

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## **6 Commitment to the Board**

Non-executive Directors shall provide to the Nomination Committee (or equivalent), prior to their appointment or re-election, details of other commitments and an indication of the time involved in carrying out those other commitments.

All Directors should consider the number and nature of their directorships and calls on their time from other commitments.

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## **7 Informing Shareholders**

Shareholders shall be informed of the names of candidates submitted for election as directors. In order to enable shareholders to make an informed decision regarding the election, the following information shall be supplied to shareholders:

- (a) biographical details (including competencies and qualifications and information sufficient to enable an assessment of the independence of the candidate);
- (b) a statement by the Board as to whether it supports the nomination of the proposed candidate;
- (c) details of relationships between the candidate and the Company; and the candidate and Directors of the Company;
- (d) directorships held;
- (e) particulars of other positions which involve significant time commitments;
- (f) the term of office currently served by any Directors subject to re-election;
- (g) any other particulars required by law;
- (h) any material adverse information revealed by the checks as required by law and that the Company has performed about the proposed candidate;
- (i) details of any interest, position, association or relationship that might influence, or reasonably be perceived to influence, or reasonably be perceived to influence, in a material respect the candidates judgement to hear on issues before the Board and act in the best interests of the Company and its security holders generally; and
- (j) in the case of a Director standing for re-election as a director, if the Board considers the Director to be an independent Director, a statement to that effect.